



# ANNUAL SPRING SYMPOSIUM

May 3-6, 2018 Growing the 14%

Maximizing Human Performance

## **EXHIBITOR** REGISTRATION

## **INFORMATION FOR EXHIBITORS**

Location: Marriott St. Louis Airport | 10700 Pear Tree Lane, St. Louis MO 63134

#### Booth spaces are 8'x8' and include:

- 1 table 6'x30"
- 2 side chairs
- 1 wastebasket
- 1 sign 7"x 44"

Available Additions to Booth Package:

- Electricity is available for Exhibitor use, there is a \$50.00 fee, payable to Logan via this form.
- Company Flyer/Handout placed in the Logan Attendee Bag (see below)

### REGISTRATION

#### Exhibitor Itinerary:

- Thursday, May 3, 2018 Booth Setup 12pm-5pm
- Friday, May 4, 2018 Expo Hall open 7am -6pm (optional to stay open 6pm-8pm)
- Saturday, May 5, 2018 Expo Hall open 7am-6pm
- Saturday, May 5, 2018 Booth Strike begins after last break (*approximately 4pm*)
- Sunday, May 6, 2018 Expo Hall closed

Exhibitors will be able to interface with attendees during morning breaks, afternoon breaks, and at social events. The two social events are Thursday, May 3, 2018 on Logan's Campus from 5-7pm and Friday May 4, 2018 at the Marriott from 6-8pm. Booth spaces are assigned by Logan.

Exhibitors are responsible for their belongings. Logan University and the Marriott Hotel - St. Louis are not responsible for any lost, stolen or damaged items.

We encourage Exhibitor donations for daily drawings.

Company Name:	
Name to be printed on signage:	
Company Address:	
City / State / Zip:	
Contact Person(s):	
Phone: Email:	
Type of Products or Services Provided:	
Donation Item(s) for Exhibitor Hall Drawings:	
<b>FEES</b> <i>Please complete all information:</i>	
	e \$765 \$ Booth Price*\$700 \$
Flyer for Symposium Attendee Bag Price \$110 \$	lectricity <b>\$50 \$</b>
Early Bird Flyer for Symposium Attendee Bag Price* <b>\$60 \$</b>	Total (from all 3 boxes) \$
*Payment must be received by February 9, 2018. Flyers must be delivered to Logan University Alumni & Friends House by April 4, 2018 for inclusion in Attendance Bags.	PAYMENT INFORMATION Call with Credit Card (800) 842-3234
SPONSOR INFORMATION	OR
Multiple Sponsorship Opportunities available for break stations, giveaways and events. Please call us at (800) 842-3234 for more information.	Mail Check to: Logan University Alumni & Friends House
Cancellation Policy Cancellation of Exhibitor Booth Space received by April 6, 2018 will receive a refund less a 25% cancellation fee. Exhibitors canceling after April 6th are not eligible for a refund. All cancellation requests must be submitted in writing to barb.cronin@logan.edu or by mail to: Logan University ; Alumni & Friends House : 1851 Schoettler Rd. : Chesterfield. MO 63017. Refunds will be made only for requests received by April 6, 2018.	1851 Schoettler Road Chesterfield, MO 63017 (Checks made payable to Logan University)

Alumni & Friends House ; 1851 Schoettler Rd. ; Chesterfield, MO 63017. Refunds will be made only for requests received by April 6, 2018. Please allow 2 weeks for processing.